

GOVERNMENT OF PAKISTAN
NATIONAL HERITAGE & CULTURE DIVISION

4th Floor, Kohsar Block, Pak. Secretariat,



No.F.1(17)/2013-Admn

Islamabad the 29th April, 2024

CIRCULAR

In continuation of National Heritage & Culture Division's circular of even number dated 9th January, 2024, the competent authority/Secretary, NH&C Division has been pleased to revise the Distribution of work among the Heritage-I and Heritage-II of the National heritage & Culture Division. The revised Distribution of work of aforesaid Sections is as under:-

Name of Section	Job Descriptions
Heritage-I	<ul style="list-style-type: none">• Bilateral Agreements, Assistance and Cooperation in the field of Culture, Heritage, Archaeology, Literature, etc.• Management of troupe/delegations abroad and foreign troupe/delegations in Pakistan in connection with the bilateral agreements• Focal desk for Joint Ministerial/Economic Commissions• Administrative matters of NAPA
Heritage-II	<ul style="list-style-type: none">• Multilateral Agreements, Assistance and Cooperation in the field of Culture, Heritage, Archaeology, Literature, etc.• Management of troupe/delegations abroad and foreign troupe/delegations in Pakistan in connection with the multilateral agreements• Focal desk for ICH and IPO• Administrative matters of PNCA & Lok Virsa

2. Heritage-I and Heritage-II Section are therefore requested to shift/transfer the official record as per aforesaid distribution at the earliest, please.



(Bad-e-Saba)
Section Officer (Admn)

Distribution: -

All officers of NH&C Division.

CC:

- i. PS to Secretary, NH&C Division
- ii. PA to Joint Secretary (Org), NH&C Division.
- iii. APS to Joint Secretary (A&IC.), NH&C Division
- iv. PA to Deputy Secretary (Heritage)
- v. PA to Deputy Secretary (Admn).
- ✓ vi. System Analyst, NH&C Division.